

NONINGTON PARISH COUNCIL

Minutes of the Annual Meeting of the Council
Wednesday 23rd May 2023 at 19:30

Present: Cllr Louisa Jarred (Chair); Cllr Julia Plumptre (Vice Chair); Cllr Clare Delf; Cllr Charmaine Perrin, Cllr Jane Vurley; Cllr Woods; 20 Members of the Public; Mrs Steph Woods (Clerk)

1. ELECTION OF CHAIRMAN AND VICE CHAIRMAN FOR THE COUNCIL YEAR 2023/24

Cllr Vurley nominated Cllr Jarred for the role of Chairman which was seconded by Cllr Perrin. No further nominations were received so Cllr Jarred was elected as Chairman.

Cllr Perrin nominated Cllr Plumptre for the role of Vice Chairman which was seconded by Cllr Vurley. No further nominations were received so Cllr Plumptre was elected as Vice Chairman.

2. DECLARATION OF ACCEPTANCE OF OFFICE AND PDI FORMS

All councillors present signed their declaration of acceptance of office which was signed off by the Clerk. All councillors were reminded to complete their PDI forms and return them directly back to Dover District Council Elections Team.

3. CHAIRMAN'S REMARKS AND APOLOGIES FOR ABSENCE

Cllr Jarred thanks Andy Tee for all his hard work and dedication as Chairman and Councillor during his time with the Parish Council. Cllrs Delf, Plumptre and Woods were introduced and welcomed to the Parish Council.

No apologies for absence were received.

4. DECLARATIONS OF INTEREST

No declarations were received.

5. PUBLIC FORUM: The chairman will invite any members of the Public in attendance to ask questions or make statements

No questions or statement were received.

6. FINANCE:

a) Annual Internal Audit

This has been completed and circulated to all Councillors. There were no problems identified during the internal audit and the Statement of Internal Control for the year ending 31st March 2023 was signed by the Chairman and Clerk. The document will be put onto the Parish Councils website as part of the 2022/23 Annual Finances.

b) Certificate of Exception

This was signed by the Chairman and Clerk. The Clerk will email this to Mazar's, the external auditor, with the other information they requested.

c) Annual Governance Statements for 2023/23

This was signed by the Chairman and Clerk and will be put onto the Parish Councils website as part of the 2022/23 Annual Finances.

d) Accounting Statements 2022/23

The annual bank reconciliation was signed by the Chairman and the Clerk. The Explanation of significant variances in the accounting statements – AGAR Section 2 for 2022/23 was circulated and agreed by all. Both documents will go onto the Parish Councils website as part of the 2022/23 Annual Finances.

e) Payments and Receipts: Precept received 11/04/23.

Bank Balance as of 18th May 2023: £18,086.42 (Including grants and reserves)

Payments:

Stephanie Woods: Clerks Salary April and May

Stephanie Woods – Stationary: £30.17

KALC – Annual Membership: £268.36

R Edwards – Strimming (April): £126.50

K Holness – Annual Website Fee: £14.39

The above payments were proposed by Cllr Vurley and seconded by Cllr Perrin – ALL AGREED

f) Section 101 Expenditure

A proposed policy on Section 101 Expenditure was circulated to all councillors by the Clerk and it was proposed that the Parish Council adopted it by Cllr Woods and seconded by Cllr Plumtre – ALL AGREED.

g) Bank Account

The Clerk informed the Councillors that the current bank account with The Co-operative Bank was not suitable in line with the current Financial Regulations as online payments can be made by the Clerk without two signature authorisations. It was proposed by Cllr Woods that a new bank account should be set up with Unity Trust Bank (at a cost of £6 pcm) and that all Councillors should be online authorised signatories and this was seconded by Cllr Perrin – ALL AGREED.

7. PLANNING

New Applications:

- a) 23/00632 – Lynton, Mill Lane, Nonington: Erection of outbuilding. This was discussed and agreed that the PC was neutral to this application with no further comments to make.
- b) 21/01615 - The Old Malt House Easole Street Nonington CT15 4HF: Erection of 27 dwellings with associated access, parking and landscaping (existing industrial buildings demolished). This was discussed in detail and it was decided that the PC objected to this application and a detailed response would be drafted by the Chairman and circulated to Councillors to be submitted to DDC planning before 6th June 2023 deadline.

8. CLOSE

There being no further business, the meeting closed at 20:06