

# NONINGTON PARISH COUNCIL

Minutes of the Annual Meeting of the Council  
Wednesday 1<sup>st</sup> May 2024 at 19:00

**Present:** Cllr Louisa Jarred (Chair); Cllr Julia Plumptre (Vice Chair); Cllr Clare Delf; Cllr Jane Vurley; Cllr Woods; 38 Members of the Public; Mrs Steph Woods (Clerk)

## 1. ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON FOR THE COUNCIL YEAR 2024/25

Cllr Vurley nominated Cllr Jarred for the role of Chairperson which was seconded by Cllr Delf. No further nominations were received so Cllr Jarred was elected as Chairperson.

Cllr Jarred nominated Cllr Plumptre for the role of Vice Chairperson which was seconded by Cllr Woods. No further nominations were received so Cllr Plumptre was elected as Vice Chairperson.

Both signed the declaration of acceptance which was witnessed and signed by the Clerk.

## 2. CHAIRMAN'S REMARKS AND APOLOGIES FOR ABSENCE

Chairmans welcome all to the meeting.

Apologies for absence were received from Cllr Pout (DDC).

## 3. DECLARATIONS OF INTEREST

No declarations were received.

## 4. PUBLIC FORUM: The chairperson will invite any members of the Public in attendance to ask questions or make statements.

One member of the public asked if the data from the Radar camera was still available. The Clerk informed the meeting that there had been some issues with the charger and data resetting to 1970 but these should now be addressed.

## 5. FINANCE:

### a) Annual Internal Audit

This has been completed and circulated to all Councillors. There were no problems identified during the internal audit and the Statement of Internal Control for the year ending 31<sup>st</sup> March 2024 was signed by the Chairperson and Clerk. The document will be put onto the Parish Councils website as part of the 2023/24 Annual Finances.

### b) Certificate of Exception

This was signed by the Chairperson and Clerk. The Clerk will email this to Mazar's, the external auditor, with the other information they requested.

### c) Annual Governance Statements for 2023/24

This was signed by the Chairperson and Clerk and will be put onto the Parish Councils website as part of the 2023/24 Annual Finances.

d) Accounting Statements 2022/23

The annual bank reconciliation was signed by the Chairperson and the Clerk. The Explanation of significant variances in the accounting statements – AGAR Section 2 for 2023/24 will be circulated tomorrow by email. Both documents will go onto the Parish Councils website as part of the 2023/24 Annual Finances.

e) Payments and Receipts: Precept received 12/04/23.

Bank Balance as of 26<sup>th</sup> April 2024: £26,765.74 (£16,451.58 current account and £10,314.16 savings account)

Payments:

Stephanie Woods – Clerk Salary (Apr 24) - £383.76

Kent Association Local Councils – Annual Membership - £346.92

Envisage Groundcare Ltd – Mowing (Mar 24) - £150.00

Stephanie Woods – Reimbursement for Printing Annual Meeting Flyers - £40.00

Nonington Village Hall – Meeting Hire (Jan-Apr 24) - £42.50

The above payments were proposed by Cllr Plumptre and seconded by Cllr Vurley – ALL AGREED

f) A £2,000 internal bank transfer from current to savings account following precept receipt was proposed by Cllr Woods, which was seconded by Cllr Plumptre and ALL AGREED. Clerk to chase replacement bank log in details for Cllr Plumptre and Cllr Delf.

g) Grant Request received: Competition Tent Nonington Fayre - £100.00 towards prizes and rosette. Full details of the application were read out to group. It was proposed to award the grant by Cllr Vurley, which was seconded by Cllr Delf and ALL AGREED.

## 6. ITEMS FOR FUTURE DISCUSSION

- Planning application 24/00348 has been received. Concerns were raised about the application including noise nuisance, vehicle movements and parking. Clerk to ask DDC Planning for an extension until next meeting so a proper response can be made from the PC.

## 7. CLOSE

There being no further business, the meeting closed at 19:26.